

Society for Family Health

CALL FOR PROPOSAL FOR SELECTION AS PROCUREMENT AGENT

Society for Family Health was founded in 1985 and is a foremost Non-Governmental Organization (NGO) that supports Nigerian governments' public health interventions in three key areas: HIV/AIDS prevention, family planning and maternal & child health (malaria and diarrhoea control). SFH has been appointed as a Principal Recipient (PR) for the Round 9 consolidated grant of the Global Fund to fight AIDS, Tuberculosis and Malaria in Nigeria.

SFH is nominated as PR to provide HIV Counseling and Testing (HCT) services for a total of about 2,500,000 persons over 5 years in all the states of Nigeria including FCT. Contract for this proposal will be for the first three years for a total of 1,301,344 persons to be tested. SFH will coordinate funding and provide technical support to successful organizations approved as procurement agent. To implement the Round 9 Grant, SFH invites proposals from qualified organizations from the public and private sectors, civil society including non-governmental organization with relevant experience in the area of supply chain management (Procurement).

Interested organizations are expected to send proposals for these services in the following areas:

Objective of service; To procure and deliver commodities in the right quantity and quality that supports scale-up of HCT services to a total of about 2.5 million people in 37 states (including FCT) of Nigeria over 5 years.

Specific Activities

1. Undertake procurement of HIV rapid test kits and related commodities necessary for the conduct of HIV testing services
2. Clear products at ports at deliver appropriately in warehouses Maintain real-time Logistic Management Information System (LMIS) which is fully operational and able to record client and inventory information system at all levels throughout the supply chain for which it is responsible for and provide data required for prompt, accurate and complete forecasting of health products requirements for programme of this nature.
3. Develop and maintain Standard Operating Procedures (SOPs) for inventory management of the health products. These SOPs should be made available and used at all levels of the supply chain throughout the duration of this project.
4. Ensure that the supply chain system is fully in line with the WHO Guidelines for Good Storage Practices and Good Distribution Practices for Health Products,

ELIGIBILITY CRITERIA

To be eligible for consideration, proposal must provide the following details:

1. Profile of the organization including organization's certificate of incorporation (Not required for government establishment), physical address, organogram of management structure, ownership (including Board membership), key contacts (telephone and email) and their profile,
2. Copy of current strategic plan and details of operating budget for 2010.
3. Financial management systems (accounting, internal control, and audited financial.

EVALUATION AND SELECTION OF THE PROCUREMENT AGENCIES

Proposals will be reviewed by a technical review committee within SFH using the under-listed criteria:

- Economic and financial capacity of organization
- Evidence of infrastructure on ground
- Evidence of procurements previously carried out
- Capacity to execute large international and local Procurements

Submission of Application/closing Date

The code PROC RND 9- GFATM should be boldly written on the top right corner of the proposal envelope. This sealed envelope containing two hard and one soft copy (CD) of all documents required, should be addressed to the Deputy Director Procurement and received in our Abuja office address below, **on or before 5.00pm, on 28th October, 2010.**

Successful organizations will be invited for further discussions. Unsuccessful organizations will be notified in writing

Deputy Direct Procurement

Society for Family Health

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